**TOWN OF OLD PERLICAN**

**REGULAR COUNCIL MEETING, February 8, 2022**

**Minutes of a regular meeting of the council**
**Of the Town of Old Perlican**
**February 8, 2022, at 7:00 P.M.**

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|---|---|---|
| *Members Present*: | Mayor: | C. Morgan |
| | Councillors: | R. Tizzard |
| | | L. Andrews |
| | | T. Squires |
| | | R. Burt |
| | TC/M: | S. Durdle-Walsh |

Absent:

T. Mills

T. Hopkins

Meeting called to order by Mayor C. Morgan at 7:00 p.m.

## ADOPTION OF AGENDA

**MOTION**: T. Squires /L. Andrews

#2022-032 Be it resolved that the Town of Old Perlican adopt the agenda as presented.

**VOTING IN FAVOUR:** C. Morgan, T. Squires, R. Tizzard, L. Andrews, R. Burt

**VOTING AGAINST: NIL MOTION CARRIED**

## Adoption Of Minutes

**MOTION:** L. Andrews / T. Squires

#2022-033 Be it resolved that the Town of Old Perlican adopt the Regular Meeting Minutes of January 25, 2022 as presented.

**VOTING IN FAVOUR:** C. Morgan,T. Squires, R. Tizzard, L. Andrews, R. Burt

**VOTING AGAINST: NIL MOTION CARRIED**

**MOTION:** R. Tizzard / R. Burt

#2022-034 Be it resolved that the Town of Old Perlican adopt the Special Meeting Minutes of February 4, 2021 as presented.

**VOTING IN FAVOUR:** C. Morgan,T. Squires, R. Tizzard, L. Andrews, R. Burt

**VOTING AGAINST: NIL MOTION CARRIED**

## Business Arising from Minutes / Town Clerk/Managers Report

### *TC/M Report*

-Water samples have been brought into the lab for testing, we are currently waiting for the results.

-The Long's Hill Booster Station will be up and running by tomorrow morning.

-The changes being made to the office are going well.

-We have decided to advertise for the Recreation Directors Assistant this year.

-Our kick off meeting with Harris and Associates for the water line project went well.

-Our shredder is broken. We have a new one ordered but it is on backorder.

-We are still working on Bell Pond upgrades.

-I have now ordered our new truck since there was no other response to our tender. We should get it within 6 weeks.

-The Town/Ambulance cat is getting spayed this month.

-We need to consult with Carl Riggs regarding work done on the trailway. Since culverts have been placed some of our residents are experiencing flooding which may be a result of this work.

-The QuinSea Chamber is now back in full operation..

## COMMITTEE REPORTS/UPDATES

### *Ambulance*

-Report attached.

-It was suggested that an advertisement be placed to train an EMR.

**MOTION:** R. Tizzard / L. Andrews

#2022-035 Be it resolved that the Town of Old Perlican accept the report as presented and agree to action the actionable items.

**VOTING IN FAVOUR:** C. Morgan,T. Squires, R. Tizzard, L. Andrews, R. Burt

**VOTING AGAINST: NIL MOTION CARRIED**

***Public Works***

**-**Report attached.

Highlights:

*Foreman to be Periodically invited to give updates.

*Working list needs to be developed.

* Discussion on alternate "warming centre " and generator.

* Letter form resident to be tabled at next meeting with possible recommendations.

* Concerns presented over access to the path leading to Red Belly from Station Drive Extension. Recommend Workers look into this and report back to Council.

**MOTION:** T. Squires / L. Andrews

#2022-036 Be it resolved that the Town of Old Perlican accept the report as presented.

**VOTING IN FAVOUR:** C. Morgan,T. Squires, R. Tizzard, L. Andrews, R. Burt

**VOTING AGAINST: NIL MOTION CARRIED**

**MOTION:** T. Squires / L. Andrews

#2022-037 Be it resolved that the TC/M send the public works crew to Station Drive EXt. and make sure the access to Red Belly Path is still available.

**VOTING IN FAVOUR:** C. Morgan,T. Squires, R. Tizzard, L. Andrews, R. Burt

**VOTING AGAINST: NIL MOTION CARRIED**

***Human Resources***

- Report attached.
- Highlights:

* Job descriptions for workers to be updated.

*Contracts for office staff be reviewed and updated.

* TC/M presents request for work term placement during the summer recreation program.TC/M to get more info for the next meeting.

**MOTION:** L. Andrews / R. Tizzard

#2022-038 Be it resolved that the Town of Old Perlican accept the report as presented.

**VOTING IN FAVOUR:** C. Morgan,T. Squires, R. Tizzard, L. Andrews, R. Burt

**VOTING AGAINST: NIL MOTION CARRIED**

***Special Events***

Report attached

Highlights:

* Recommend Old Perlican Celebrations/Come Home year be scheduled for the first week in August.

* Contact be made with all groups/organizations to see level of involvement.

* Recommend Photo contest which would lead to a banner for display

* Recommend Town purchase fireworks similar to last year.

**MOTION**: R. Burt /R. Tizzard

#2022-039 Be it resolved that the Town of Old Perlican accept the Special Event report as presented.

**VOTING IN FAVOUR:** C. Morgan, T. Squires,R. Tizzard, L. Andrews, R. Burt

**VOTING AGAINST: NIL MOTION CARRIED**

**MOTION**: L. Andrews / T. Squires

#2022-040 Be it resolved that the Town of Old Perlican accept the recommendation to hold the 2022 community days during the first week in August.

**VOTING IN FAVOUR:** C. Morgan, T. Squires,R. Tizzard, L. Andrews, R. Burt

**VOTING AGAINST: NIL MOTION CARRIED**

**MOTION**: L. Andrews / T. Squires

#2022-041 Be it resolved that the Town of Old Perlican agree to purchase fireworks for the Old Perlican Celebrations/ Come Home Year 2022.

**VOTING IN FAVOUR:** C. Morgan, T. Squires,R. Tizzard, L. Andrews, R. Burt

**VOTING AGAINST: NIL MOTION CARRIED**

### *Policy/Planning*

- Report attached.

Highlights:

* Committee will look at upgrading/developing a Town policy on procurement of commodities to reflect guidelines in the Provincial Procurement Act, Procurement Regulations and Procurement Policy.

**MOTION**: T. Squires/ R. Burt

#2022-042 Be it resolved that the Town of Old Perlican accept the report as presented.

**VOTING IN FAVOUR:** C. Morgan, T. Squires,R. Tizzard, L. Andrews, R. Burt

**VOTING AGAINST: NIL MOTION CARRIED**

### *Land Development*

- Report attached.

Highlights:

After the new Town Development Plan and Regulations are finally approved the committee will look into : availability of land in and around Old Perlican, servicing of “said” land, and accessibility of “said” land.

**MOTION**: R. Burt / R. Tizzard

#2022-043 Be it resolved that the Town of Old Perlican accept the report as presented.

**VOTING IN FAVOUR:** C. Morgan, T. Squires,R. Tizzard, L. Andrews, R. Burt

**VOTING AGAINST: NIL MOTION CARRIED**

### *Beautification*

-Report Attached

Highlights:

*It was suggested that if we are successful in acquiring some student summer employees, that we: paint our fire hydrants (design), paint garbage boxes (design), look for other suggestions.

* Committee to look at placements of Memorial Benches throughout Town.

**MOTION**: R. Burt / T. Squires

#2022-044 Be it resolved that the Town of Old Perlican accept the report as presented.

**VOTING IN FAVOUR:** C. Morgan, T. Squires,R. Tizzard, L. Andrews, R. Burt

**VOTING AGAINST: NIL MOTION CARRIED**

## Liaison Reports

***Heritage***

- No Report

***OPRAAC***

- No Report

***Fire Department***

- Training will resume on the 9th of February.

**MOTION**: R. Tizzard / T. Squires

#2022-045 Be it resolved that the TC/M set up a meeting with 3-4 representatives from the: Fire Dept., OPRAAC and Heritage within the next month.

**VOTING IN FAVOUR:** C. Morgan, T. Squires,R. Tizzard, L. Andrews, R. Burt

**VOTING AGAINST: NIL MOTION CARRIED**

***Recreation:***

Suggestions:

-Hire the work term student for 12 weeks @ 35-40 hours per week.

-The work term will start the first week of May, 2022.

-Advertise for the Recreation Director Assistant position for the last week of June until the end of the programme.

-Recreation Director to begin the first week in May.

## Correspondence

The following correspondence, which had been acted on by the town staff, was presented to council for information.

| FROM | REGARDING | ACTION |
|---|---|---|
| MAA | Committees | Noted |
| MAA | Committee Reminder | Noted |
| Heritage | Heritage Week | Accept as Heritage Week |

**MOTION**: T. Squires / L. Andrews

#2022-046 Be it resolved that the Town of Old Perlican proclaim the week ending February 27, 2022 as Heritage Week.

**VOTING IN FAVOUR:** C. Morgan, T. Squires, R. Tizzard, L. Andrews, R. Burt

**VOTING AGAINST: NIL MOTION CARRIED**

**MOTION**: T. Squires / R. Burt

#2022-047 Be it resolved that the Town of Old Perlican permit the TC/M to compose a photo contest for Heritage Week, Old perlican residents only. The pictures must be of current Old Perlican Heritage or Heritage items throughout our Town. There will be a first and second place prize awarded.

**VOTING IN FAVOUR:** C. Morgan, T. Squires, R. Tizzard, L. Andrews, R. Burt

**VOTING AGAINST: NIL MOTION CARRIED**

| | | |
|---|---|---|
| Info Note Councillors | Code of Conduct Webinar | TC/M to Register |

## Finance:

**ACCOUNTS PAYABLE and ACCOUNT LEDGER**

***Town***

**MOTION:** T. Squires / R. Burt

#2022-048 Be it resolved that the Town of Old Perlican agree to pay the Town bills as presented.

**VOTING IN FAVOUR:** C. Morgan,R. Tizzard, R. Burt, L. Andrews, T. Squires

**VOTING AGAINST: NIL MOTION CARRIED**

***Ambulanc***e

**MOTION:** R. Tizzard / R. Burt

#2022-049 Be it resolved that the Town of Old Perlican pay the Ambulance bills as presented.

**VOTING IN FAVOUR:** C. Morgan, T. Squires, R. Tizzard, R. Burt, L. Andrews

**VOTING AGAINST:** NIL **MOTION CARRIED**

***Fire Department***

R. Burt leaves chambers at 8:59 due to conflict

**MOTION:** T. Squires / L. Andrews

#2022-050 Be it resolved that the Town of Old Perlican pay the Fire Department bills as presented.

**VOTING IN FAVOUR:** T. Squires, R. Tizzard, L. Andrews, C. Morgan

**VOTING AGAINST:** NIL **MOTION CARRIED**

## GENERAL BUSINESS

***Tax Exemptions***

**BURTA0001**

**MOTION:** T. Squires / L. Andrews

#2022-051 Be it resolved that the Town of Old Perlican grant the exemption to BURTA0001.

**VOTING IN FAVOUR:** T. Squires, R. Tizzard, L. Andrews, C. Morgan

**VOTING AGAINST:** NIL **MOTION CARRIED**

R. Burt returns to chambers at 9:02.

***Permits***

**2022-006**

**MOTION:** R. Tizzard / T. Squires

#2022-052 Be it resolved that the Town of Old Perlican grant the permit 2002-006.

**VOTING IN FAVOUR:** T. Squires, R. Tizzard, R. Burt, L. Andrews, C. Morgan

**VOTING AGAINST:** NIL **MOTION CARRIED**

**2022-007**

**MOTION:** R. Tizzard / T. Squires

#2022-053 Be it resolved that the Town of Old Perlican grant the permit 2002-007.

**VOTING IN FAVOUR:** T. Squires, R. Tizzard, R. Burt, L. Andrews, C. Morgan

**VOTING AGAINST:** NIL **MOTION CARRIED**

**WASTEWATER**

- All Municipalities/Towns are to reduce toxic substances going into the ocean to meet the Federal Wastewater Effluent regulations. This became law in 2012. All Towns were/are expected to monitor their outflow and report findings to the Federal agency responsible for this project in order to determine their status.. Towns were then asked to plan and have systems upgraded, if necessary, by an identifiable date known as the Transitional Authorization date. Old Perlican was given up to the year 2040 if an application was submitted. No application was submitted at that time. The next round of applications will be in 2023. It is strongly suggested that due to the magnitude of this project we plan on tackling this issue as soon as we possibly can.

More information:

https://laws-lois.justice.gc.ca/eng/regulations/sor-2012-139/fulltext.html

**REGIONALIZATION**

There has been much talk lately over the concept of Regionalization/ Regional Governance. For more and updated information please refer to:

https://www.gov.nl.ca/mpa/files/Regionalization-Report-and-Recommendations

***TECH***

-We have to look into getting some of the older facebook pages and websites taken off the internet.

## QUESTION & ANSWER

**Councillor Tizzard - Have we decided who will get the garbage contract for the next year?**

- We have received some tenders but they are yet to be opened.

**Councillor Andrews - Did we put the red van on tender to date?**

**-**Not at this point.

**Councillor Tizzard - How much longer will we need the call in assistant to be kept on?**

- About another week. depending on work completed.

Next Meeting to be held February 22, 2022 @ 7:00 P.M.

## Adjournment

**Motion:** L. Andrews / T. Squires

#2022-054 Be it resolved that the Town of Old Perlican adjourned meeting at 9.54pm.

**VOTING IN FAVOUR:** C. Morgan, T. Squires, R. Tizzard, L. Andrews, R. Burt

**VOTING AGAINST:** NIL **MOTION CARRIED**

*C. Morgan*

Mayor

*S. Durdle-Walsh*

Town Clerk / Manager